



## Internship Program Application

<b>Applicant Information</b>							
Last Name			First			Date	
Street Address						Apt/Unit	
City		State			Zip		
Phone		Cell Phone					
Email address:							
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No				If yes please explain:			
How did you hear about our internship program?							
<b>Availability</b>							
Please check semesters of availability:							
<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="checkbox"/> Other: _____							
Please check your general availability	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning (approx. 9-1)							
Afternoon (approx. 1-5)							
Evening (approx. 5-9)							
<b>Areas of Interest</b>							
Please indicate which area(s) interests you:							
<input type="checkbox"/> Fundraising	<input type="checkbox"/> Casework	<input type="checkbox"/> Finance	<input type="checkbox"/> Education	<input type="checkbox"/> Data Entry			
<input type="checkbox"/> Events	<input type="checkbox"/> HR	<input type="checkbox"/> Marketing	<input type="checkbox"/> Administration	<input type="checkbox"/> Social Media			
<input type="checkbox"/> Processes	<input type="checkbox"/> Other, please explain: _____						

<b>Experience/Education and Skills</b>	
Current employment status: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Not Employed	
Current or most recent paid position held:	
Are you currently a full-time student? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please indicate school and concentration:
Level: <input type="checkbox"/> Freshmen <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> Graduate student	Areas of study:
Do you speak any other languages? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please list language <input type="checkbox"/> Fluent <input type="checkbox"/> Semi-Fluent <input type="checkbox"/> Basic
Computer Skills/Software Used:	

<b>Personal Information</b> (You may also attach a separate page for this section)
Why are you interested in an internship with our organization?
What specific experience would you like to gain through this internship?
Describe your long-term career goals:

<b>Professional References</b>	
Name	Relationship and contact info (e-mail and/or phone number)

<b>Disclaimer and Signature</b>	
I certify that my answers are true and complete to the best of my knowledge. If this application leads to an internship assignment, I understand that false or misleading information in my application may result in my release.	
Signature:	Date: